



Fee Information

Australian Residents

Cairns Business College Ltd

PROVIDER No 0095 - CRICOS No 00202A

2011-2012 FEE INFORMATION AUSTRALIAN RESIDENTS

Tuition Payment Policies

The College divides its academic year into trimesters. Enrolled students are invoiced prior to course commencement for the fees for that duration. The invoice details the required payment schedule:

- o Tuition fees for first four weeks to be paid before course commencement (no more than \$1,000);
- o Balance of fees to be paid at four-weekly intervals until course completion (no more than \$1,500 in advance).

Fees and Charges

Enrolment Fee	\$100
Course Resources/Materials		Included in Tuition Fees

OPTIONAL EXTRAS			
Sports	\$0 - \$10	Activities/Excursions	\$0 - \$60
Homestay Accommodation (2 meals Monday to Friday, 3 meals on Weekends)	\$205 per week	Share House/Apartment	\$152 per week (no meals included)
Pocket money allowance: with Homestay	\$80 per week	Pocket money allowance: with Share House/Apartment	\$165 per week

TUITION

TRAVEL AND TOURISM

	PER COURSE
Certificate II in Tourism (SIT20107) up to 12 weeks	\$2,340
Certificate III in Tourism (Retail Travel Sales) (SIT30207) up to 20 weeks	\$3,900
Certificate IV in Tourism (SIT40207) up to 18 weeks	\$3,510
Diploma of Tourism (SIT50107) up to 16 weeks	\$3,120

Hospitality

	PER COURSE
Certificate II in Hospitality (SIT20207) up to 12 weeks	\$2,340
Certificate IV in Hospitality (SIT40307) up to 30 weeks	\$5,840
Diploma of Hospitality (SIT50307) up to 25 weeks	\$4,875

BUSINESS

	PER COURSE
Certificate II in Business (BSB20107) up to 12 weeks	\$2,340
Certificate III in Business (BSB30107) up to 14 weeks	\$2,730
Certificate IV in Business (BSB40207) up to 18 weeks	\$3,510
Diploma of Business (BSB50207) up to 16 weeks	\$3,120

BUSINESS ADMINISTRATION

	PER COURSE
Certificate III in Business Administration (BSB30407) up to 14 weeks	\$2,730
Certificate IV in Business Administration (BSB40507) up to 18 weeks	\$3,510
Diploma of Business Administration (BSB50407) up to 16 weeks	\$3,120

BUSINESS MANAGEMENT

	PER COURSE
Certificate IV in Frontline Management (BSB40807) up to 18 weeks	\$3,510
Diploma of Management (BSB51107) up to 16 weeks	\$3,120
Advanced Diploma of Management (BSB60407) up to 16 weeks	\$3,120

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CAIRNS BUSINESS COLLEGE LTD

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2011-2012 FEE INFORMATION- AUSTRALIAN RESIDENTS

CHARGES FOR ADMINISTRATION SERVICES	
(including charges for replacement documents)	
Replacement student ID Card	\$5
Re-issue of a Qualification and relevant Statement of Attainment (Certificates, Diploma, Advanced Diploma)	\$50 (per qualification and statement)
Re-issue of Statement of Attainment (partial or complete)	\$30
Postage of Academic Record overseas	\$8
Photocopies	20 cents per page
Printing of documents from student's USB	20 cents per page
Late payment of tuition fees as per payment schedule	\$78
Administration Fee – Course Cancellation	\$200

Refund Policy – Cairns Business College- Australian Residents

The Cairns Business College Ltd (the College) Policy of Fee Refunds and Tuition Fees has been determined in accordance with the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students ("the National Code"), made under the Education for Overseas Students Act 2000 (ESOS Act), Education (Overseas Student) Regulations 1998, made under the EOS Act (EOS Reg), and the Education Services for Overseas Students Amendment Act 2010.		
A	Enrolment and Accommodation Placement Fees	Non-refundable
B	If student who has paid fees in respect of a course decides to withdraw and gives notice of withdrawal prior to course commencement.	Refund – tuition fees paid less Administration Fee
C	If student cancels or transfers to another institution after course commences	Refund of unused portion/weeks of the tuition fees will be made less Administration Fee
D	Students who are absent from classes are still required to pay fees due	
E	In the event of cancellation of accommodation or early departure students must provide two weeks notice.	No Refund will be made for the two weeks
If a student is approved to transfer to another course at the College by the Principal, fees paid for the current course will apply/transfer to new course, and any relevant Government bodies or interested third parties advised		
The Cairns Business College guarantees to run all courses as advertised. In the event of the cancellation of the course, all fees will be refunded within four (4) weeks directly to the person who contracted with the College unless that person authorises otherwise.		
This agreement does not remove the right to take further action under Australia's consumer protection laws. Dispute resolution processes do not circumscribe the student's right to pursue other legal remedies		

Cairns Business College reserves the right to amend fees and charges without notice