



Course Information

Advanced Diploma of Management BSB60407

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Descriptor:

This qualification reflects the role of individuals who have senior or managerial responsibilities. They may oversee the work of others or have specialised roles where they do not supervise others but provide strategic leadership.

Jobs and opportunities:

- Area Manager
- Department Manager
- Regional Manager

Entry requirements:

Successful completion of the Diploma of Management BSB51107 or Diploma of Business BSB50207. Substantial vocational experience in management without formal qualifications will be considered for entry level.

Start:

Course commencement dates: 30 January 2012, 5 March 2012, 16 April 2012, 4 June 2012, 3 September 2012, 22 October 2012.

Location:

Cairns Business College, 91-97 Mulgrave Road, Parramatta Park, Cairns QLD 4870

Study Mode:

Full-time up to 16 weeks

Recognition of Prior Learning (RPL):

RPL recognises your existing experience gained through life or work for which you may not have obtained a formal qualification. We will work with you to identify your existing skills, and assess if you can then achieve a full or part qualification. This also helps to avoid unnecessary duplication of training, saving you time and money.



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Other information:

Please be aware that you will also be required to supply textbooks and a USB memory stick at your own cost.

Assessment Procedures:

This program has a variety of assessment methods including written, oral, practical role plays and simulated office environment assessments.

Subject List:

Diversity	BSBDIV601A	Develop and Implement Diversity Policy
Innovation	BSBINN601A	Manage Organisational Change
Management	BSBMGT605B	Provide Leadership across the Organisation
	BSBMGT616A	Develop and Implement Strategic Plans
	BSBMGT617A	Develop and Implement a Business Plan
Information Management	BSBINM601A	Manage Knowledge and Information
Financial Management	BSBFIM601A	Manage Finances
Marketing	BSBMKG609A	Develop a Marketing Plan

Total Weeks: 16